#### Zest Healthcare LLC

# HIPAA Notice of Privacy Practices Effective Date: May 30, 2025

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## Important Notice

This Notice describes:

- How your medical information may be used and disclosed
- How you can access this information

We are required by federal law to:

- Provide you with this Notice
- Protect the privacy and security of your Protected Health Information ("PHI")

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## Section 1 – Purpose

This Notice explains:

- How we may use and share your PHI
- Your rights regarding your PHI
- Our legal obligations under HIPAA and related federal and state laws

# Section 2 – Our Legal Duties

We are legally required to:

- 1. Maintain the privacy and security of your PHI.
- 2. Follow the terms of this Notice while it is in effect.
- 3. Notify you if a breach of unsecured PHI occurs.
- 4. Abide by any stricter state privacy laws when applicable.

Section 3 – How We May Use and Disclose Your PHI Without Written Authorization

### a) Treatment

We may share PHI with healthcare professionals to:

- Verify medical necessity for DME
- Obtain prescriptions or clinical documentation
- Arrange delivery and training for equipment

#### b) Payment

We may use or disclose PHI to:

- Verify your coverage and eligibility
- Submit claims to your health plan
- Obtain payment or reimbursement for services

- Coordinate payment with billing and claims vendors
- c) Healthcare Operations

We may use PHI for:

- Quality assessment and improvement
- Regulatory compliance and CMS supplier standards
- Audits, fraud detection, and compliance monitoring
- Shipping, returns, and warranty coordination
- d) Required or Permitted by Law

We may disclose PHI:

- When required by federal or state law
- For public health reporting and disease prevention
- To prevent or reduce a serious threat to health or safety
- In response to court orders, subpoenas, or law enforcement requests
- e) Reproductive Health Privacy

In compliance with the 2024 Final Rule:

- We will not disclose PHI related to reproductive health care for enforcement purposes without federally required attestation
- This section will be updated as needed to remain compliant

Section 4 – When Authorization Is Required

We must obtain your written or electronic authorization before:

- Using PHI for marketing
- Selling PHI to third parties
- Any other purpose not described in this Notice

Note: You may revoke any authorization at any time in writing, except where we have already relied on it.

Section 5 – Your Rights Regarding Your PHI

You have the right to:

- 1. Access your PHI in paper or electronic format.
- 2. Request amendments if you believe your PHI is inaccurate.
- 3. Receive an accounting of certain disclosures.
- 4. Request restrictions on how we use or share your PHI (we may not always be required to agree).
- 5. Request confidential communications (e.g., alternate mailing address or phone number).
- 6. File a complaint with us or with HHS if you believe your rights have been violated without fear of retaliation.

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Section 6 – Privacy & Security Safeguards

We follow the HIPAA Security Rule using:

- Administrative safeguards: Policies, staff training
- Physical safeguards: Secure facilities, locked storage
- Technical safeguards: Encryption, access controls, secure transmissions

Section 7 – Breach Notification

If your unsecured PHI is compromised:

- We will notify you promptly
- Notification will follow HIPAA's Breach Notification Rule

Section 8 – Changes to This Notice

We may change the terms of this Notice at any time.

- Changes apply to all PHI we maintain
- Updated versions will have a new effective date
- Notices will be posted on our website and available upon request

Section 9 – Contact Information

**Privacy Officer** 

Zest Healthcare LLC

- Email: info@zesthealthcare.net

- **C** Phone: (856) 208-0278

- 🃬 Mailing Address: 27 Stevens Ln, Martinsville, NJ 08836

✓ Section 10 – Acknowledgment of Receipt

By entering your full name and checking the acknowledgment box on the Intake & Assignment of Benefits (AOB) Form, you confirm that:

- You have been provided access to and reviewed Zest Healthcare LLC's Notice of Privacy Practices
- Your acknowledgment is recorded electronically and has the same legal effect as a written signature under applicable electronic signature laws.